

PUNCH CARD

20 fun filled visits for \$450.00

*** good for the 2025-2026 school year**

*** is non-transferable**

*** cannot be refunded**

*** only one card needed per family**

*** one punch per student per visit**

*** Includes Before and After School Care**

*** includes snack, Extended Day scheduled activities**

*** students must be picked up by 6:00pm**

*** 24 hour advance reservation is not required but appreciated**

Extended Day Enrichment Program Expectations Policy

Parent's Expectations of the Program:

1. Their children are cared for in a safe supportive environment.
2. They will be informed immediately if their child does not arrive at the program according to enrollment information.
3. JCE extended day will provide a caring staff, who shows genuine respect for the children and have confidence in each child*s potential and promote each child*s self esteem.
4. JCE extended day will provide for the children a variety of fun activities, active play, sports, games, reading, and social skills building.

Program Expectations of the Parent:

1. Keep your child*s records complete and up to date.
2. Pick up your children no later than 6:00pm
3. Email or phone call requesting care for your student as well as teacher notification.

Student Behavior Expectations:

Students will*

- Be kind to others
- Stay within sight of the group leader at all times
- Share equipment and take turns properly
- Use appropriate language- no cussing, no name calling, no racial slurs
- Be courteous when others are talking
- Use inside voices while inside
- Follow safety guidelines and rules while on school property
- Clean up after yourself and help your group leader and others clean up as well
- Respect others and their property
- No physical violence (hitting, punching, kicking, biting, tripping, spitting) toward another person
- No bullying
- Do not pick up rocks or sticks while on school property
- No chewing gum on school property
- Cell phones and I *pods must remain in back packs at all times. Will be confiscated if taken out
- Electronic games are allowed when teacher gives permission at appropriate times

Child Name _____

Last First MI Nickname Grade

Child Name _____

Last First MI Nickname Grade

Child Name _____

Last First MI Nickname Grade



**2025-2026
PUNCH CARD
\$450.00**

ALERTS
Please detail in section below
Medical _____
Legal _____
(Court documents must be present)
IEP _____
504 _____

Parent/Guardian:

1. Name _____ Relationship _____

Email _____ Address _____

Cell # _____ Work# _____ Employer _____

2. Name _____ Relationship _____

Email _____ Address _____

Cell # _____ Work# _____ Employer _____

Alternative Child Pick-up/Emergency Contact List:

I hereby give JCE Extended Day Enrichment Program permission to release my child to one or more of the following persons:

Name _____ Relationship _____ Phone# _____

Name _____ Relationship _____ Phone# _____

Name _____ Relationship _____ Phone# _____

Name _____ Relationship _____ Phone# _____

Medical Contact:

Physician _____ Phone# _____

Address _____

Alerts, Special Instructions, or Medical Concerns:

Medical Alert Disclosure

If your child has a "ALERT" marked on their registration sheet, a detailed explanation will be on the group leader's attendance sheet. This is a continued effort to keep every group leader aware of every child's medical or legal concern. We are aware of the sensitive nature of this information; therefore, one copy (the Group Leader's copy) will have detailed information about your child's "ALERT", while the other copy (parent check-out copy) will not have any detailed information. While our staff recognizes that this information is a private matter, there is always a chance that the other students may observe the information on the attendance sheet due to the close interaction that the students and group leaders have.

For the purpose of my child's safety,
I am in agreement with the "ALERT" disclosure _____

I am not in agreement with the above disclosure and request that my child's information not be disclosed on the group leaders attendance sheet _____

Discipline Policy

Parents will be notified when their child is unable to meet our student behavior expectations. A pattern of continuous behavior issues may lead to a temporary suspension or a removal from the JCE EDP. An offense of physical nature, such as biting, punching, kicking, pulling hair or spitting will immediately lead to a temporary suspension and any further offenses thereafter will lead to permanent removal from the JCE EDP. Any student who uses physical force with a group leader will immediately and permanently be suspended from the program as well.

*Refunds Due to Suspension from Program- All tuitions paid prior to your student's temporary or permanent suspension will be forfeited.

I have read the *Extended Day Program Expectations Policy*.
I have read and reviewed the *Student Behavior Expectations* section with my child/children.

_____ **initial**

Verification of Understanding

I have read completely and have a full understanding of all rules and policies enclosed in the Parent/Student Policy and Procedure Handbook.

_____ **initial**

General Release of Liability

The undersigned agrees to release and forever discharge JCE EDP and St. Johns County School Board, their officers, servants, agents and employees from all claims and demands, rights and causes of action of any kind the undersigned now has or hereafter may have on account of or in any way arising from personal injuries and/or property damage known or unknown to the undersigned at the present time that results from an occurrence which may happen to the below stated child/children during time spent in the JCE EDP, barring proven supervisory neglect.

_____ **initial**

Authorization of Emergency Care

In the event of an accident or serious illness that requires immediate medical attention, JCE EDP will attempt to contact me. If JCE EDP is unable to reach me, I hereby authorize them to contact the physician indicated and follow his instructions. If physician cannot be reached, JCE EDP is authorized to make necessary arrangements to provide care and treatment for my child. In the event of an accident or illness that does not require immediate medical attention but does require immediate pick-up, JCE EDP will contact me to make transportation arrangements for my child. If JCE EDP is unable to reach me, I authorize them to contact one of the persons on my alternate pick up list and request them to transport my child home.

_____ **initial**

Early Withdrawal Policy

In the event of early withdrawal from the JCE EDP, all tuitions paid prior to withdrawal will be forfeited. If I should decide to re-enroll my child in the JCE EDP preceding their withdrawal, a \$35.00 re-enrollment fee will be required.

_____ **initial**

Homework Expectations Students in grades K-5 will be provided and expected to utilize their allotted homework time to work responsibly and independently with help available as needed. Occasions may arise when a student's teacher would like to pick them up from morning care or after care to give additional instruction, make up tests, etc. in their classroom.

_____ **initial**

Signature _____ **Date** _____

Dear Parent/Guardian,

In an effort to expand our choices for movies, it has become more difficult to find movies that are rated G. Below is a list of PG movies that we have added to our library. We ask that you review the list of our PG movies and sign the permission portion if you are/are not in agreement.

Thank you,
Jennifer Frascello ~ Extended Day Coordinator

Diary of a Wimpy Kid Series	Boss Baby Series	Moana
Captain Underpants Series	Despicable Me Series	Mr. Frog
Big Hero 6	Frozen 1 & 2	Secret Life of Pets Series
Space Jam	Pete's Dragon	Ice Age Series
Lilo and Stitch	Sing Series	How to Train Your Dragon Series
Emoji Movie Series	Minions Movies	Doggie Daycare
Trolls Series	Night at the Museum	Garfield
Wreck it Ralph 1 & 2	Home	Maya the Bee 1 & 2
Up	Epic	Bolt
Coco	Ferdinand	Robots
Lego Movies	Peter Rabbit	Spy Kids Series
The Nut Job 1 & 2	Early Man	Rock Dog
Paddington 1 & 2	Never Ending Story Series	Leap
Lion King Series	Flushed Away	Scout Camp
Cloudy With Meatballs Series	Shark Boy and Lava Girl	Encanto
Inspector Gadget	Kung Fu Panda Series	Robots
Encanto	Camp Cool Kids	Lyle, Lyle, Crocodile
Parent Trap	Camp Rock 1 & 2	Luca
Yogi Bear	Horse Camp	Ella Enchanted
Mr. Peabody & Sherman	Brave	The Croods
Tangled	Fantastic Mr. Fox	Turbo
Barnyard	Inside Out Series	Underdogs
Raya the Last Dragon	Surfs Up	Pucca- Ninjas Love Noodles
The Kid in King Arthur's Court	Sgt Stubby	Capture the Flag
Mune	Bad Guys	The Emperor's New Groove
Rumble	Hey Arnold!	Raya and the Last Dragon
Blinky Bill	Migration	Wish
World Record Christmas	IF	Cats and Dogs
Descendants Series	Magic Camp	Animal Crackers
The Little Unicorn	Sky High	Super Mario Movie
Bugs Life Series	Popular Theory	Hey Arnold Movie
The Lorax	Kim Possible the Movie	Teenage Kraken

Students Name _____ Grade _____

Students Name _____ Grade _____

Students Name _____ Grade _____

YES I am in agreement that my child may watch any of the PG rated movies listed above
Signature _____ Date _____

NO I do not want my child to watch any of the PG rated movies listed above
Signature _____ Date _____